

4,144.25	Madison Investments	Quarterly management fee
17,662.74	MEUW	2021 membership dues, regional safety program fees and training session registration
960.83	Minuteman Press	Bill inserts
323.38	NAPA Auto Parts	Truck parts
500.00	North Shore Bank *	Deferred Compensation
161.37	Office Depot, Inc.	Office/shop supplies
95,578.92	Payroll*	12/31 & 1/15
31.65	Pepsi	Equipment rental
2,307.53	Pieper Power	Refund on Deposit
24.89	Piggly Wiggly	Shop supplies
393.75	Pitney Bowes, Inc. *	Equipment maintenance
294.00	Power System Engineering	Mapping expense
20,022.01	Quartz Health Benefit Plans Corp.	Monthly health insurance premiums
24,126.04	Resco	Transformers, tools & UG maintenance
668.06	RG Heating & Air Conditioning, Inc.	Building maintenance
762.25	Rhyme Business Products *	Monthly lease payment & usage charges
586.50	Ruekert & Mielke, Inc.	Sewer mapping expense
40.67	Schwingle Builders	Refund
24.78	Schwister, Molly	Refund
723.86	Securian Financial Group *	Life insurance premiums
4,381.54	SEERA c/o Wipfli, LLP	Focus program fee for December
45.15	Serink, Nolan & Carissa	Refund
297.00	Stafford Rosenbaum	Legal: Verizon lease
2,764.17	SBank of CP/Credit card payment *	Backhoe parts, office supplies and expenses, Zoom for commission meeting, tools, Amazon Prime fee, coloring contest prizes, well maintenance
21.98	Statz, Carl F.	Equipment parts
11,274.77	Strand Associates, Inc.	Lexington Booster project & Frank H Tower painting
1,375.00	Stuart C Irby Co.	UG maintenance
51.76	St. Vincent De Paul	Refund
371.28	Sun Prairie Utilities	Electric inventory
118.73	T A S Communications *	Answering service
975.32	TDS Telecom *	Monthly phone & modem service
250.00	Tews, Jeffrey	EV charger rebate
260.00	TJH2b Analytical Services	Transformer maintenance
134.70	The UPS Store	Shipping charges for bill stuffers & misc.
55.78	USABlueBook	Water samples
371.25	U.S. Cellular *	Monthly cell phone service
107,087.93	Village of Waunakee	Flexplan, refuse/Dec. and re-bills for: Human resource services, SSM Health and Payne & Dolan
242.00	Waunakee Area Chamber of Commerce	2021 membership renewal
22.58	Weaver Auto Parts	Truck maintenance
20,742.61	WI Dept. of Revenue *	State & sales taxes paid
753,128.43	WPPI Energy	December power bill
6,435.90	WPPI Energy	Hosted e-mail & financial and accounting software, member network assessment & monitoring, utility billing & customer information software, WPPI WAN, cyber security, shared meter technician, meter data collection & mgmt., Verizon charges, low-income administrative service fee & retail billing services

23,765.45	WI Retirement System *	Retirement - December
26.00	WI State Lab of Hygiene	Water samples

Bills Received Subsequent to Packet Delivery

231.00	Boardman Clark	Legal: Personnel issue
6,918.59	Border States	Inventory and minor materials
947.81	Crescent Electric	Inventory and minor materials
117.67	Dish Network	Monthly service
88.00	Double D Services, Inc.	Truck parts
66.00	Herlitzka, Tim	Mileage reimbursement
2,378.50	May, Todd	Hydrant maintenance
1,647.59	MG & E	Boosters, wells, service building & lift stations
64,225.22	Resco	Transformers and inventory
138.89	Strand Associates, Inc.	SCADA computer troubleshooting
5,544.00	Stuart C. Irby Co.	Street light maintenance
115.53	T.A.S. Communications	Answering service
54.51	USABlueBook	Water testing
174.93	Weaver Auto Parts	Truck parts
<u>\$ 1,258,261.47</u>		

Motion carried.

Public Comment

There was no public comment.

Presentation from Financial Advisor

Jeff Matthias from Madison Investments provided a presentation about the portfolio they manage for the utility.

COVID Emergency Sick Leave Policy

The commission was presented a proposed policy to extend the COVID Emergency Sick Leave benefit into 2021. The proposed policy would allow for up to 80 hours of sick leave to be used under certain circumstances and is essentially the same as a policy recently approved by the village board.

After a discussion, a motion was made by John Roessler and seconded by Chris Zellner to approve the COVID Emergency Sick Leave Policy. Motion Carried.

Bankruptcy Deposit Policy

The commission was presented a proposed policy that will require customers to provide a deposit after having a balance absolved as a result of a bankruptcy.

After a discussion, a motion was made by Steve Kraus and seconded by Paul Endres to approve the Bankruptcy Deposit Policy. Motion Carried.

Vehicle Purchase

Price quotes were received for the replacement of a twelve-year-old water department vehicle:

- Zimbrick - \$31,492
- Bergstrom- \$31,875
- Johnson Sales - \$32,975

After a discussion, a motion was made by Steve Kraus and seconded by Gary Herzberg to approve the Zimbrick proposal for an amount not to exceed \$31,492. Motion Carried.

Advanced Metering Infrastructure Project

The commission was provided a project update. 6,625 electric meters have been installed and 3,553 water units are now in service.

Village-Wide Construction Projects

A brief update was provided on various projects in the service territory including at the Erdman property, Arboretum Village, and a multi-family project on Main Street.

Operations Report

The commission was provided a brief update on various operational matters.

General Manager’s Report

The general manager informed the commission about the forthcoming bid letting for the Frank H Water Tower painting project, work being done analyzing the electric department staffing structure, and the upcoming year-end financial audit.

Financial Statements

Limited information was presented for the December financial statements since there are a number of accounting adjustments being prepared in advance of the upcoming year-end audit.

A motion was made by Gary Herzberg and seconded by Paul Endres to adjourn the meeting. Motion carried.

Respectfully submitted: _____
Commission Secretary